BYLAWS

ARTICLE I

Name of Association

The name of the association shall be the KANSAS MUSEUMS ASSOCIATION.

ARTICLE II

Purposes

This corporation is organized not for profit and the object and purpose to be transacted and carried out is: to strengthen the Kansas museum community through education, communication, and collaboration. For the purposes of this corporation, the definition of a museum is based on the federal government in the Museum and Library Services Act is accepted as follows: “A public or private nonprofit agency or institution organized on a permanent basis for essentially educational or aesthetic purposes, which, owns or utilizes tangible objects, cares for them, and exhibits them to the public on a regular basis.”

ARTICLE III

Membership

Membership in this organization, subject to the approval of the board, shall be open to any and all persons who desire to affiliate with said organization, and who meet the requirements of membership as herein set forth. All members who fulfill requirements shall be active members.

1. INDIVIDUAL: Individual membership in this association may be granted any persons with an expressed interest in the museums of Kansas, upon payment of dues. Individual members shall have the right to vote in all matters pertaining to the business and affairs of this association at the annual meeting or specially called membership meeting. Individual members only shall have the right to hold office in this association.

2. INSTITUTIONAL: Institutional membership may be attained by any organization, institution, or group unit interested in furthering and perpetuating museums in the state of Kansas, upon payment of dues. The designated representative of the institution shall have one vote. The representative may also have one vote if he or she is an individual member.

3. HONORARY: Honorary membership may be granted, at the annual meeting or specially called meeting of the membership, to any person or institution by reason of special talent, special contribution, or special service to the advancement of
museums. Such membership may be granted by action of the members. An Honorary member is a non-voting member.

4. BUSINESS: Business membership may be attained by any company interested in furthering and perpetuating museums in the state of Kansas, upon payment of dues and approval of the board. The designated representative of the business shall have one vote.

5. COMPLIMENTARY: Complimentary membership may be granted to any organization or group unit interested in furthering and perpetuating museums in the state of Kansas, upon approval of the board. A Complimentary Member is a non-voting member.

**ARTICLE IV**

Revenues and Restrictions

1. No part of the net earnings of the association shall insure to the benefit of or be distributed to members, officers, or other private parties except reasonable compensation for services rendered. No substantial part of the activities of the association shall be the carrying on or propaganda or otherwise attempting to influence legislation. And the association shall not participate in or intervene in any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of these articles this association shall not, except to an insubstantial degree, engage in any activities or exercise any powers that are not in furtherance of the purposes of this association, or necessary to carry out our purpose under 501 (c) (3) status of the United States Internal Revenue Service.

2. Membership dues are established by the board. Dues are payable to the Kansas Museums Association. The dues year shall coincide with the fiscal year (January 1 – December 31).

3. The treasurer is authorized to pay regularly accrued bills and budgeted expenses without special approval of the board. All other expenditures must be authorized by the board. Expenditures must be documented by receipts.

**ARTICLE V**

Board of Directors

1. COMPOSITION: The board of the Kansas Museums Association shall consist of the elected and appointed members. The board of directors shall consist of ten (10) members elected at the annual business meeting by a majority of the membership present and voting. Each elected member has one vote. In addition, three area representatives shall be appointed. Each area representative has one
vote. As needs arise, additional board members may be appointed. All are to be 
individual members in good standing of the Association.

2. OFFICERS: Elected officers of the Kansas Museums Association shall be a 
President, Vice President, Secretary, and Treasurer.

2.1 President: The President is the chief executive officer of the Association 
and will preside at all meetings. The President appoints all committees and 
is an ex-officio member of all committees except the nominating 
committee. S/he may call board or special meetings of the membership. 
S/he is the official representative of the Association in contacts with other 
museum and professional groups. Term is one year, and may be re-elected 
for one subsequent term. The President must have previous Board service 
prior to being elected President.

2.2 Vice President: The Vice President performs the duties of the President in 
the President’s absence, and succeeds the President should s/he be unable 
to perform her/his duties or vacate an unexpired term. The Vice President 
serves as program coordinator for the annual meeting. Term is one year, 
and may be re-elected for one subsequent term.

2.3 Secretary: The Secretary keeps the minutes of all meetings of the 
Association. S/he assists the President and the Board as needed. Term is 
one year, and may be re-elected for subsequent terms.

2.4 Treasurer: The Treasurer is responsible for the finances of the Association, 
reporting receipts and disbursements at all meetings as requested by the 
President. S/he keeps the accounts of the Association, arranges for an 
annual audit, and assists in the preparation of the annual budget. Term is 
one year, and may be re-elected for subsequent terms.

3. BOARD MEMBERS-AT-LARGE: The Board members-at-large shall serve the 
needs of the statewide membership in accordance with the policies of the 
Association. Six board members at-large shall serve on the board of directors. The 
first year this bylaw is in effect (2012), two board members-at-large shall be 
elected by the membership for a three-year term of office, two board members-at-
large shall be elected by the membership for a two-year term of office, and two 
board members-at-large shall be elected by the membership for a one-year term of 
office. Thereafter, each board member-at-large shall be elected by the 
membership at the Annual Meeting to a full –three-year term of office, staggered 
so that two members-at-large are elected at each annual meeting. Terms starting 
in 2014 and thereafter are three-years, and may be re-elected for one subsequent 
term. After an absence of one (1) year, they are eligible for re-election to that 
office.
4. **AREA REPRESENTATIVES:** There is one representative from each of the three regions of the state—west, central, and east defined by boundaries adopted in 2012. Area representatives are expected to proactively engage the museum community within their region through site visits, communications, and periodic meetings or gatherings. Area Representatives are appointed by the President. Term is three years, and may be re-appointed for one subsequent term. After an absence of one (1) year, they are eligible for re-appointment to that office.

5. **APPOINTED MEMBERS:** Subject to the needs of the Association at the time, the President may appoint board members from the membership of the Association to undertake designated responsibilities and projects and lead committees. These appointed members are expected to attend all meetings of the Association and serve in a non-voting capacity. All are to be individual members in good standing of the Association.

6. A quorum of the Board shall consist of 50% of the voting board members.

7. The newly elected board members shall take office at the conclusion of the annual business meeting at which they were elected.

8. Board members shall be individual members in good standing.

**ARTICLE VI**

Nominations and Elections

1. **NOMINATIONS:** A nominating committee will be appointed each year by the President. The slate of nominations will be presented to the membership at the annual meeting. The President will then call for further nominations from the floor. The ten (10) elected members of the board of directors will be elected by the membership present at the annual meeting by majority vote. [Appointed members of the board of directors are not elected]

2. **VACANCIES:** The President will appoint a member in good standing to fill any unexpired term of any board member.

**ARTICLE VII**

Interest Groups / Affiliate Organizations

From time to time the Association may engage with special interest groups and/or affiliate organizations. Such activity is to be in the best interest of the purpose of the
Association and governed by the Board. Affiliate Organizations are independent of the Association.

ARTICLE VIII

Meetings

1. ANNUAL MEETING: The annual meeting of the membership of this association shall be held in the fall of each year. Location and date of the meeting shall be decided upon by the board. As far as it is practicable, the location shall rotate throughout the three areas of the state. A written notice indicating the time and location of the annual meeting shall be sent to all members at least thirty days prior to the annual meeting.

2. BOARD MEETINGS: The Board of Directors will meet at least four times each year. A simple majority of the voting members will constitute a quorum for the transaction of business. Attendance at board meetings may be in person or through other communications means, provided all persons participating have real-time access to the meeting. Meetings will be called by the President or upon application to the Executive Director in writing by three board members.

3. PROCEDURES FOR MEETINGS: Annual and Board meetings will be conducted according to the procedures specified in the most recent edition of Robert’s Rules of Order.

ARTICLE IX

Amendment of Bylaws

1. These Bylaws may be altered or amended by the affirmative vote of two-thirds of the membership present at any annual meeting or special meeting of the membership.

2. Written notice of the proposed alteration or amendment must be distributed to the membership at least 30 days prior to the annual or special meeting.

3. These bylaws may be altered, amended, or repealed and new bylaws may be adopted by the board at any regular or special meeting of the board. The new bylaws shall be effective until the next annual meeting of the membership at which time they are to be submitted for approval or rejection in accordance with sections one and two.

4. ARTICLE X
Dissolution

In the event of the Association’s dissolution, all monies and other assets will be donated to the Mountain-Plains Museums Association. In the event the Mountain-Plains Museums Association is no longer a functioning organization, the proceeds will be assigned according to the laws of the State of Kansas.

*adopted 10/18/2013